

PARTICIPANTS INFORMATION

Annual Forum of Local Authorities of South-East Europe

16-19 May 2015,
Plovdiv, Bulgaria

NALAS

Network of Associations of Local
Authorities of South-East Europe
- NALAS



National Association of
Municipalities in the Republic
of Bulgaria



MUNICIPALITY
OF PLOVDIV
www.plovdiv.bg

LADIES AND GENTLEMEN,

When organizing your participation, please consider the following **information**:

MEETINGS & ACCOMODATION:

- All events will be organized in the International Fair Plovdiv (<http://www.fair.bg/bg/>).
- Accommodation will be provided in hotels 4 and 3 stars in the city of Plovdiv. After exhaustion of the available rooms in the city, accommodation will be carried out in the neighboring towns of Asenovgrad and Hissar.

SIDE EVENTS PROGRAM:

- On May 17 (Sunday) from 10.00 to 13.00 h Plovdiv Municipality organizes presentation of its economic zones and historical and cultural heritage. **For participation in this part of the program you just need to indicate this in your Registration form. The participation is free of charge.** Bus transportation for the visits to the sites will be organized by the Municipality of Plovdiv.
- On May 19 (Tuesday) you can join some of the day tours to visit the cultural, historical and natural sites around the city of Plovdiv. Information about destinations and their prices can be found in the attached information 'One day tours from Plovdiv'. Fees will be paid on the spot according the number of the participants. **Indicate in your Registration form if you want to take part in the day tours.**

COSTS FOR ACCOMODATION & MEALS:

- Costs for participation includes: 2 or 3 nights accommodation with breakfast in 4 star hotel (16, 17 and 18 of May 2015); lunch on 17 and 18 of May, dinner on May 17, official dinner on May 18, three coffee breaks and package of participation materials;
- The total cost is determined by the type of accommodation and is as follows:

Two nights in a double room	390 €
Two nights in a single room	425 €
Three nights in a double room	425 €
Three nights in a single room	480 €

For 5 and more participants from one municipality there is 30% dicount of the above mentioned prices

- For accommodation in a double room you must point in the Registration form with whom you want to be seated.
- Information about the hotel where you will be seated will be provided via e-mail till 30 of April 2015.
- For additional information (in cases you want to participate in part of the event), please contact **Mr. Marin Nikolov** e-mail: m.nikolov@namrb.org tel. +359 2 943 44 67; + 359 2 943 44 68



- **Deadline for submission of Registration forms and payments for participation: April 24, 2015 (Friday).**
Payments must be done via bank transfer to the following bank account:

NAMRB- ACTIVE, LTD.
Raiffeisenbank (Bulgaria) EAD, Sofia Head Office
IBAN BG89RZBB91551068054800, BIC RZBBBGSF

- In cases the participation is cancelled after April 17, the payments for hotel accommodation will not be reimbursed.

TRANSFERS:

- You can request transfers from the airports in Sofia, Plovdiv and Varna, which we will organize.

- Transfer costs are as follows:

- Sofia Airport- hotel in Plovdiv: 80 €
- Plovdiv Airport- hotel in Plovdiv: 30 €
- Varna Airport- hotel Plovdiv: 215 €

Prices are per one direction, per car with 3 seats.

Our staff will additionally contact you for flight details.

POSSIBILITIES FOR PRESENTATION OF YOUR MUNICIPALITY:

- **Municipal Projects Market** – can rent a booth of six square meters at a price of 350 €, to present your projects with EU and other donor funding, and to distribute promotional materials. After request you can participate with project presentation in the various thematic panels.

The price of the stand includes: 6 m² stand: walls, flooring, electrical connection, a contact, lighting, electrical consumption, frieze, shelves on three levels, a table and two chairs.

If you want to rent a booth, please note it in the Registration form.

For the latest information about the program of the event, as well as other details, visit the NAMRB website <http://projects-namrb.org/index.php/bg/>

Deadline for submission of Registration forms - April 24, 2015 (Friday) on e-mail: m.nikolov@namrb.org; fax. +359 2 943 44 31

A photograph of a wooden door with a metal handle and a decorative metal plate. The door is made of dark wood with several metal studs and a keyhole. A large, ornate metal handle is visible at the top. A circular metal plate with a cross-shaped cutout is mounted on the door. The image is overlaid with large, semi-transparent geometric shapes in shades of green and orange. The text "JOIN US IN PLOVDIV- THE EUROPEAN CAPITAL OF CULTURE '2019!" is written in bold, white, sans-serif font across the center of the image.

**JOIN US IN PLOVDIV-
THE EUROPEAN CAPITAL
OF CULTURE '2019!**