



Network of Associations of Local Authorities of South-East Europe
Réseau des Associations de Pouvoirs Locaux de l'Europe du Sud-Est

NALAS Annual Financial Report

1 January – 31 December 2009

30 November 2009

I. Income Statement 1 January – 31 December 2009

NALAS	
Financial 2009 REPORT	
Revenues	
Balance on 31.12.2008	15.088,00 €
Own Resources/membership fee	8.988,00 €
Grants 1 from GTZ	246.722,00 €
Grants 2 from SDC	240.683,85 €
Grants 3 from OSI/LGI	32.900,00 €
Overheads	0,00 €
Savings returned grant funds	-9.146,21 €
Total Revenues	535.235,64 €
Expenses	
I. Structural Expenses	
I.1. Personnel	110.474,96 €
I. 2. Office	37.207,25 €
I.3. Statutory meetings	79.774,25 €
I.4. External relations	13.037,77 €
Total Structural expenses	240.494,23 €
II. Task forces & knowledge center	
II. 1. Task force on Fiscal Decentralization	57.991,58 €
II.2. Task force on Urban Planning	25.000,16 €
II.3. Task force on Association Development	104.061,95 €
II.4. Task force Solid Waste Management	26.822,35 €
II.5. Task force Energy Efficiency	18.999,74 €
II.6. Knowledge Center	15.671,55 €
Total task forces & knowledge center	248.547,33 €
Total Expenses	489.041,55 €
Reserve Fund as of 31 December 2009	46.194,09 €
BALANCE	0,00 €

NOTE: The Report covers the Period 1 January to 30 November, 2009 and the estimated expenditures for the period 1 December to 31 December 2009. The Final Report for 2009 will be produced during January 2010 and will be additionally submitted to NALAS governing bodies.

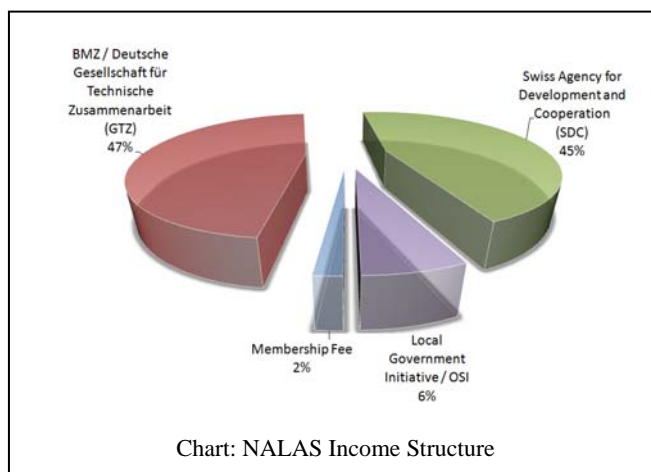
II. Summary Report

NALAS Financial Report 1 January - 30 December 2009							
<i>All figures in EURO</i>							
I. Structural expenses	Budgeted for 2009	Estimated Actual TOTAL	SPENT Until NOV 2009			Estimated December 2009	Spent/Budgeted
			Actual SDC	Actual GTZ	Actual OSI		
I.1. Personnel	€ 120.000,00	€ 110.474,96	€ 56.885,64	€ 43.989,32	€ 0,00	€ 9.600,00	92,06%
I.1.1. Executive Director		€ 27.566,11	€ 25.066,11	€ 0,00	€ 0,00	€ 2.500,00	
I.1.2. It /Knowledge Centre manager		€ 23.684,25	€ 21.784,25	€ 0,00	€ 0,00	€ 1.900,00	
I.1.3. Program Manager 1		€ 23.589,96	€ 737,25	€ 21.052,71	€ 0,00	€ 1.800,00	
I.1.4. Program Manager 2		€ 15.579,02	€ 0,00	€ 13.879,02	€ 0,00	€ 1.700,00	
I.1.5 Administration Officer		€ 9.390,03	€ 8.590,03	€ 0,00	€ 0,00	€ 800,00	
I.1.6 Financial Officer		€ 10.665,59	€ 708,00	€ 9.057,59	€ 0,00	€ 900,00	
I.2. Office	€ 35.000,00	€ 37.207,25	€ 14.151,92	€ 18.055,33	€ 0,00	€ 5.000,00	106,31%
I.2.1. Start up expenses	€ 0,00	€ 0,00			€ 0,00		
I.2.2. Operational expenses	€ 35.000,00	€ 37.207,25	€ 14.151,92	€ 18.055,33	€ 0,00	€ 5.000,00	106,31%
I.3. Statutory meetings	€ 80.000,00	€ 79.774,25	€ 8.597,99	€ 20.176,26	€ 0,00	€ 51.000,00	99,72%
I.3.1. General Assembly	€ 50.000,00	€ 49.042,38	€ 6.601,58	€ 2.440,80	€ 0,00	€ 40.000,00	98,08%
I.3.2. LO Meetings	€ 25.000,00	€ 22.852,27	€ 1.676,25	€ 12.176,02	€ 0,00	€ 9.000,00	91,41%
I.3.3. Executive Bureau meetings	€ 5.000,00	€ 7.879,60	€ 320,16	€ 5.559,44	€ 0,00	€ 2.000,00	157,59%
I.4. External relations	€ 20.000,00	€ 13.037,77	€ 7.006,54	€ 5.031,23	€ 0,00	€ 1.000,00	65,19%
I. SUBTOTAL	€ 255.000,00	€ 240.494,23	€ 86.642,09	€ 87.252,14	€ 0,00	€ 66.600,00	94,31%
II. Task forces & knowledge center							
II.1. Task force on Fiscal Decentralization	€ 61.000,00	€ 57.991,58	€ 9.730,74	€ 15.360,84	€ 7.472,53	€ 25.427,47	95,07%
II.1.1. 3 ordinary meetings	€ 18.000,00	€ 15.056,92	€ 86,08	€ 14.970,84			83,65%
II.1.2. Final Conference	€ 8.000,00	€ 8.075,66	€ 8.075,66	€ 0,00			100,95%
II.1.3. Experts and consultants	€ 30.000,00	€ 34.469,00	€ 1.569,00	€ 0,00	€ 7.472,53	€ 25.427,47	114,90%
II.1.4. Outputs	€ 5.000,00	€ 390,00		€ 390,00			7,80%
II.2. Task force on Urban Planning	€ 36.000,00	€ 25.000,16	€ 7.416,34	€ 12.730,09	€ 0,00	€ 4.853,73	69,44%
II.2.1. 3 ordinary meetings	€ 18.000,00	€ 25.000,16	€ 7.416,34	€ 12.730,09	€ 0,00	€ 4.853,73	138,89%
II.2.2. Final Conference	€ 8.000,00	€ 0,00	€ 0,00	€ 0,00	€ 0,00		0,00%
II.2.3. Experts and consultants	€ 5.000,00	€ 0,00	€ 0,00	€ 0,00	€ 0,00		0,00%
II.2.4. Outputs	€ 5.000,00	€ 0,00	€ 0,00	€ 0,00	€ 0,00		0,00%
II.3. Task force on Association Development	€ 118.000,00	€ 104.061,95	€ 53.347,81	€ 24.714,14	€ 0,00	€ 26.000,00	88,19%
II.3.1. 3 ordinary meetings	€ 18.000,00	€ 21.344,52	€ 9.330,93	€ 12.013,59	€ 0,00		118,58%
II.3.2. Quick response	€ 40.000,00	€ 33.230,92	€ 31.567,73	€ 1.663,19	€ 0,00		83,08%
II.3.3. Shadowing? Internship program	€ 20.000,00	€ 5.078,70	€ 2.604,93	€ 2.473,77	€ 0,00		25,39%
II.3.4. Meeting of Mas staff	€ 20.000,00	€ 23.490,83	€ 0.030,00	€ 7.592,83	€ 0,00	€ 7.000,00	117,15%
II.3.5 Other Initiatives	€ 20.000,00	€ 20.978,99	€ 1.006,22	€ 970,77	€ 0,00	€ 19.000,00	104,88%
II.4 Task force Solid Waste Management	€ 36.000,00	€ 26.822,35	€ 10.371,14	€ 13.451,21	€ 0,00	€ 3.000,00	74,51%
II.4.1. 3 ordinary meetings	€ 18.000,00	€ 26.822,35	€ 10.371,14	€ 13.451,21	€ 0,00	€ 3.000,00	149,01%
II.4.2. Final Conference	€ 8.000,00	€ 0,00	€ 0,00	€ 0,00	€ 0,00		0,00%
II.4.3. Experts and consultants	€ 5.000,00	€ 0,00	€ 0,00	€ 0,00	€ 0,00		0,00%
II.4.4. Outputs	€ 5.000,00	€ 0,00	€ 0,00	€ 0,00	€ 0,00		0,00%
II.5. Task force Energy Efficiency	€ 36.000,00	€ 18.999,74	€ 3.988,00	€ 9.697,74	€ 0,00	€ 5.314,00	52,78%
II.5.1. 3 ordinary meetings	€ 18.000,00	€ 18.999,74	€ 3.988,00	€ 9.697,74	€ 0,00	€ 5.314,00	105,55%
II.5.2. Final Conference	€ 8.000,00	€ 0,00		€ 0,00	€ 0,00		0,00%
II.5.3. Experts and consultants	€ 5.000,00	€ 0,00		€ 0,00	€ 0,00		0,00%
II.5.4. Outputs	€ 5.000,00	€ 0,00		€ 0,00	€ 0,00		0,00%
II.6. Knowledge Center	€ 108.000,00	€ 15.671,55	€ 404,25	€ 14.267,30	€ 0,00	€ 1.000,00	14,51%
II.6.1 Knowledge Center Establishment		€ 2.772,20	€ 126,00	€ 2.846,20	€ 0,00		
II.6.2 Expert and Content Resources (including translation)	€ 88.000,00	€ 9.633,52		€ 8.633,52	€ 0,00	€ 1.000,00	10,95%
II.6.3. Running Knowledge Center	€ 20.000,00	€ 3.265,83	€ 278,25	€ 2.987,58	€ 0,00		16,33%
II. SUBTOTAL	€ 395.000,00	€ 248.547,33	€ 85.258,28	€ 90.221,32	€ 7.472,53	€ 65.595,20	62,92%
TOTAL	€ 650.000,00	€ 489.041,55	€ 171.900,37	€ 177.473,45	€ 7.472,53	€ 132.195,20	75,24%

III. Notes

I. REVENUES

Over 90 % of the revenues in 2009 came from the Swiss Agency for Development and Cooperation (SDC) and BMZ / Deutsche Gesellschaft für Technische Zusammenarbeit (GTZ) grants. The Local Government Initiative / OSI contributed with 6%. Only 2% of the 2009 budget was raised from membership fee.



II. EXPENSES

1. Largest part of the expenditures, amounting 51%, are for program activities. Statutory meetings amount just under 20% of the total expenditures and operational costs take up 30% of the costs.

2. Expenses of Executive Bureau meetings were exceeded for 50% due to an extra unforeseen meeting held in November. Furthermore, one meeting took place in Strasbourg where the costs are higher than average.

3. Only 75 % of the planned budget was realized in 2009, mainly due to reduced program activities for 40%. The main reasons being as follows:

- a. Activities in January and February 2009 were postponed due to delayed donor transfers. No financial capacity to pre-fund activities.
- b. Significant savings were made in the budget line Knowledge Center. Several knowledge products were developed and translated from projects administered by member associations. Administrative tasks were completed in house.
- c. There were intensive planning exercises (especially in the period March - June 2009) with GTZ and SDC to design a long term (3 to 6 years) support which exhausted NALAS secretariat capacity to perform planned activities.

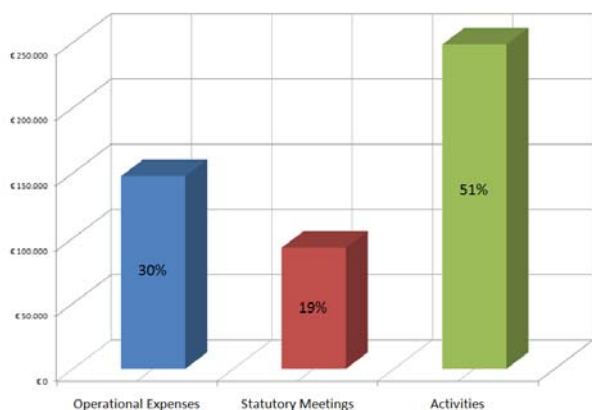


Chart: Expenditure Structure

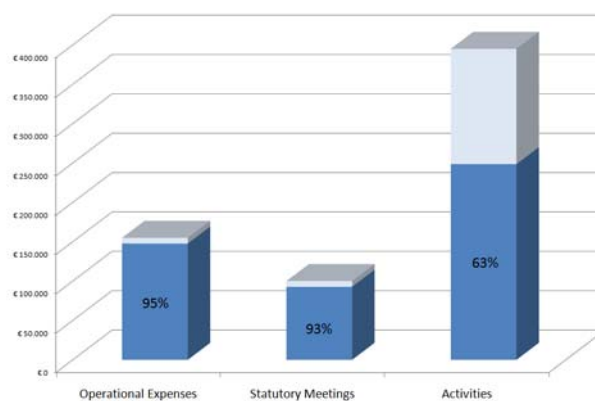


Chart: Spent versus Budgeted Funds